

Job Opportunity: **Aircraft Technical Records and Airworthiness Logistics Engineer**

Salary: **Full Time £30,000 per annum** (Part Time: 4 days per week to be negotiated)

Vacancy listed: **12/07/2020**

Application deadline: **12/09/2020**

## Overview

The Fly Navy Heritage Trust (FNHT), known as Navy Wings, has recently established a trading company known as Naval Aviation Limited (NAL), trading as Navy Wings Heritage Flight, to own, maintain and operate Navy Wings aircraft under the Civil Aviation Authority - Permit to Fly ex-military aircraft on UK Register process (CAP 632). This change transfers the ownership and regulation for a number of aircraft, such as the Swordfish and Sea Fury FB11, from the Military Aviation Authority (MAA) to that of the Civil Aviation Authority (CAA).

The establishment of the new NAL organisation is nearing completion, with all the key CAA requirement documents in the final stages of approval, and key positions, such as Accountable Manager, Chief Operating Officer, Safety Manager, Continuing Airworthiness Manager, Compliance Manager and Chief Engineer having already been appointed. There is now a requirement to recruit an Aircraft Technical Records and Airworthiness Logistics

Engineer.

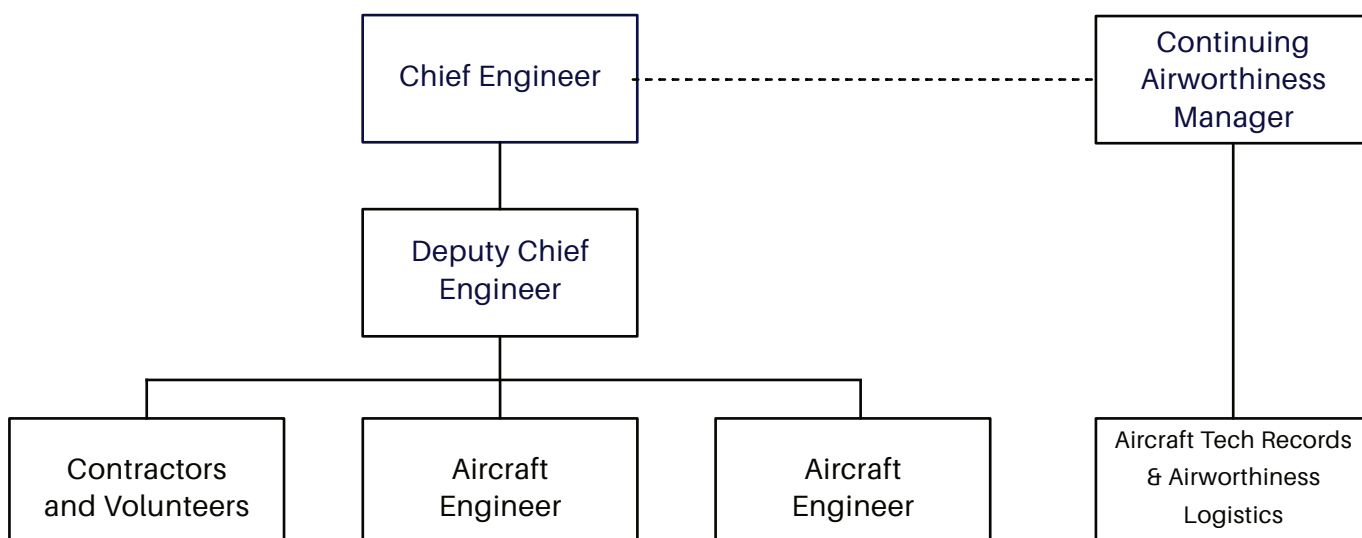
This key position provides a unique job opportunity for an experienced aircraft engineer to gain expertise and experience in a CAA-regulated organisation.

The successful candidate will ideally be one of the following:

- An ex-military Air Engineer with proven experience and knowledge of military maintenance/logistics procedures at Supervisor or Senior Supervisor level.
- A CAA maintenance/logistics/technical records specialist.

The candidate also needs to have read and gained a sound understanding of the applicable roles, as defined in NAL's Maintenance Organisation Exposition (MOE), or copy of which will be provided to candidates selected for interview.

NAL's maintenance team organisational structure is composed of core staff, contractors and volunteers, as shown below:



An overview of NAL Operations is to focus aircraft availability to fly and display their aircraft during the summer season (Mar – Sep) and carry out the depth maintenance during the winter period (Oct – Feb). This will require flexible management of engineering resources to provide surge capability during the flying season.

## Details for Role

The NAL Aircraft Technical Records and Airworthiness Logistics Engineer shall be responsible to the Continuing Airworthiness Manager (CAM) for the management and delivery of logistics and technical records activities.

### Principal Accountabilities:

Maintain any aircraft and/or component for which NAL are approved, at the locations identified in the CAA approvals certificate and the NAL Maintenance Organisation Exposition (MOE) CAP553 A8-23 document.

### Main Responsibilities of Aircraft Technical Records and Airworthiness Logistics Engineer:

- Keeping maintenance records for NAL aircraft.
- Making available up to date technical publications for all NAL aircraft.
- Maintaining NAL Ground Support Equipment (GSE) and Testing Equipment (TE).
- Administering conformity concerning the contents of the NAL Quality and Safety Policy and corporate commitment made by the Accountable Manager.
- Ensuring that all personnel and management are fully aware of organisational procedures; know their obligation to such procedures.
- Ensuring that aircraft rotables, consumables, materials and tooling / test equipment and maintenance services are received from approved suppliers / contractors in accordance with Approved Vendor List (AVL) and Purchase / Repair orders and Certificate of Conformity.
- Ensuring that both hard and electronics copies of invoices and Certificates of Conformity are retained indefinitely.
- Keeping close liaison with Chief Engineer, AM and CAM on regular basis for procurement & logistics support related to aircraft / aircraft component maintenance, including all AOG/Critical requirements.
- Ensuring that adequate security measures are adopted to protect all aircraft-related stores against fire and deterioration during storage and at various stages of their handling.
- Identifying slow moving / surplus / obsolete / dead inventory, provide assistance for perpetual inventory / physical stocktaking and arrange disposal of surplus / scrapped aircraft components / spares as per NAL organisational procedures.
- Participating in Audits and implement corrective actions against all findings in timely manner. Attend Management Reviews and CAM meetings to present detailed progress on corrective / preventive actions.
- Conducting regular P&L/S meetings to ensure effective coordination of sectional activities. Plan all activities regarding implementation of organisational procedures.
- Reporting without any delay, to CE, AM and CAM any deviation from NAL organisational procedures.
- Initiating all possible actions to enhance NAL performance, including proposals on issues that affect the Organisation, including those not directly related to the Procurement & Logistics division.

- Managing and supervising contractor and volunteer personnel, as required by Deputy Chief Engineer.
- Remaining current with all amendments to the company procedures/manuals and all other relevant technical data provided.
- Participating in the development and training of contractor and volunteer personnel in line with the NAL company succession plans.
- Promoting best practice, reporting bad practice and non-compliance and taking preventative action to ensure continual improvement in the organisation.

Complying with all relevant Health, Safety and Environment regulations and exercise a Duty of Care promoting a positive approach towards workplace health and safety.

## **General Skills and Attitudes Required**

Computational Skills, Interpersonal Skills, Legal Compliance, in-depth Technical Knowledge Certification, Logistics Knowledge, Industry Knowledge, Problem Solving, Plan Implementation, Critical Thinking, Motivational Knowledge, Leadership, Time Management, Crisis Management, Risk Management.

## **Benefits**

Full Time: Pension and 25 days annual leave per year (Part Time: To Be Negotiated)

## **NAL Interview Process & Timescales for Candidates:**

Candidates will be interviewed from 21 Sep 2020 by NAL Engineering Staff (Chief Operating Officer/Chief Engineer/Continuing Airworthiness Manager) at RNAS Yeovilton (own transport required).